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**BOWLS SURREY**

**Notice** is hereby given that the 7th Annual General Meeting of Bowls Surrey will be held at **Southey Bowls Club, 72 Lower Downs Road, Raynes Park, London, SW20 8QQ on 30 November 2024 commencing at 10 am.**

The meeting is to receive the Annual Report and Statement of Accounts, and to appoint accounts verifiers and transact the ordinary business of Bowls Surrey. For and on behalf of the Board

**Sheron Mitchell**

**Administrator**

**Dated 14 November 2024**

Only Club Delegates are allowed to vote. Each Club has one vote.

*Other Club members are welcome to be present and to take part in the Meeting, but they do not have a right to vote.*

**With Zöe Hollins the Bowls Surrey Chairperson in the Chair**

**AGENDA**

**Remembering Departed Members**

There will be at least a minute silence and time to reflect whilst the names of those who have left us are read out.

1. **Apologies for absence**

Leatherhead Bowls Club

1. **To receive and adopt the minutes of the Bowls Surrey AGM of 18 November 2023**
2. **Matters Arising**
3. **To receive and adopt the reports of**:
   1. Bowls Surrey Chairperson,
   2. Bowls Surrey Administrator,
   3. Bowls Surrey General Secretary
4. **To receive and approve the financial report of:** Bowls Surrey
5. **To receive and approve the Benevolent Fund Statements of accounts of:** Surrey County Bowling Association and Surrey County Women’s Bowling Association for 2024
6. **Vote of thanks to the Executives** Received from (female)
7. **Motions**

**Proposed by the Bowls Surrey Board**

* 1. **Section 9.1.3**

Delete the following:

“Initially, for the purposes of continuity, at the 2023 AGM the Men’s Senior Vice President shall become the Men’s President, the Men’s Junior Vice President shall become the Men’s Vice President. The position of Men’s Junior Vice President shall no longer exist following the 2023 AGM. The Women’s Vice President shall become the Women’s President and the Women’s Vice President for 2024 shall be elected at the 2023 AGM.”

[**Explanatory note**. This was a transitional provision which is no longer required.]

**8.2 Insert new section 9.1.4**

“If there is no Men’s Vice President or the Men’s Vice President is not available or willing to serve as Men’s President, the Management Committee, Area Committees and each affiliated club may make nominations with regard to the election of the Men’s President and if there is no Women’s Vice President or the Women’s Vice President is not available or willing to serve as Women’s President, the Management Committee, Area Committees and each affiliated club may make nominations with regard to the election of the Women’s President. Such nominations must be made in writing at least 28 days before the date fixed for the AGM. Such nominations must conform to the requirements for giving notice of motions in Clause 12 below.”

[**Explanatory note:** In the present Constitution there is no provision for the election of a President at the AGM if there is no incumbent Vice-President who can be installed at the AGM in accordance with Section 9.1.3. At present the only provision is for the President to be appointed by the Management Committee. The proposed amendment will provide for nominations to be made and for a President to be elected at the AGM where there is no incumbent Vice-President.]

**8.3 Delete existing section 9.1.4**

“If the Men’s Vice President is not available or willing to serve as Men’s President, the Management Committee shall appoint the Men’s President and if the Women’s Vice President is not available or willing to serve as Women’s President, the Management Committee shall appoint the Women’s President.”

[**Explanatory note**: Replaced by new section 9.1.5 below]

**8.4 Insert new Section 9.1.5**

“9.1.5 If no one has been installed or elected as Men’s President at the AGM, the Management Committee shall, if possible, appoint someone to this role. If this is not possible, the Management Committee shall ensure that all duties normally covered by the Men’s President are fulfilled. If no one has been installed or elected as Women’s President at the AGM, the Management Committee shall, if possible, appoint someone to this role. If this is not possible, the Management Committee shall ensure that all duties normally covered by the Women’s President are fulfilled.”

[**Explanatory note**: This replaces existing section 9.1.4 and provides for a President to be appointed where there is a vacancy or for the functions of the President to be fulfilled if there is no President.]

* 1. **Re-number existing sections 9.1.5 to 9.1.10 as sections 9.1.6 to 9.1.11**
  2. **Section 8.2.5**

**Delete “four” and replace with “three**”.

[**Explanatory note**: At present, the Constitution requires that the Board has a minimum of four formal meetings a year. The Board usually meets after Management Committee meetings. Since the minimum number of Management Committee meetings is three, the Board considers that the minimum number should be brought in line.]

**8.7 Section 10.1**

**Delete existing section which reads:**

“10.1 Structure

For the purposes of organising Bowls within Surrey the County shall be divided into Areas overseen by a Committee. Each Area Committee shall comprise – Secretary, two Club Contacts (one male and one female), Walter Cross Team Manager, Phyl Hill Team Manager.”

**8.8 Insert new section**

“10.1 Structure

For the purposes of organising Bowls within Surrey the County shall be divided into Areas overseen by a Committee with a minimum of three and a maximum of five members. Each Area Committee shall comprise – Secretary, two Bowling Events Co-ordinators (one male and one female) and optionally up to two other Committee members.”

[**Explanatory note:** Area Committees have differing views on the optimum number of members on area committees. This proposed amendment gives the individual areas flexibility to decide what suits them best. It is also proposed that the roles of the Walter Cross and Phyll Hill Team Managers be expanded to enable them to organise other bowling events.]

**8.9 Section 11.1**

**Delete:** “11.1 The Annual General Meeting of BS shall be held in the month of November every year on a date and at a place to be determined by the Board.”

**Insert:** “11.1 The Annual General Meeting of BS shall be held no later than the second Saturday in December every year on a date and at a place to be determined by the Board.”

[**Explanatory note**: Under the present arrangements, the date of the AGM may clash with the BE Counties Meeting which takes place in late November each year. The proposed amendment is intended to avoid such a clash and to ensure that the BS AGM can take place after the BE Counties Meeting.]

1. **Election of Chair (Vacant)**
2. **Election** **of Administrator (Vacant)**
3. **Election of Men’s Vice President:** David Tucker (West Byfleet) proposed by West Byfleet, Ottershaw and Area 2.
4. **Election of Women’s Vice President (Vacant)**
5. **Notification of the Appointment by Management Committee of Charlotte Emanuel (Cranleigh) as (current) Women’s Vice President**
6. **Installation of the Presidential Teams**

14.1 Women’s President - Charlotte Emanuel (Cranleigh)

14.2 Men’s President - David Aburn (Chipstead)

14.3 Men’s Vice President - David Tucker (West Byfleet)

**15 Notification of the Appointment of other Members of the Management Committee**

15.1 Men’s Match Secretary - Tony Bourne (Purley Bury)

15.2 Women’s Match Secretary - Pam Garden (Egham)

15.3 Competitions Co-ordinator - Ian McCarthy (Old Dean)

**16 Notification of Appointment by the Board of other officers**

16.1 Assistant Treasurer - (Vacant)

16.2 Discipline/Misconduct Officer - Colin Mitchell (Purley Bury)

16.3 Safeguarding Officer - Di Double (Sutton)

16.4 Development Officer - (Vacant)

16.5 Information Technology Officer - John Tucker (Purley Bury)

**17 Notification of Election of Members of Area Committees at Area Committee AGMs**

**Area 1**

Colin Homes (Carshalton), Elaine Dearmer (Carshalton) and Martin Rice (Heathfield)

**Area 2**

David Thomas (Southey), Christina Moore (Malden Manor), Tony Baker (North Sheen), Graham Dear (Ottershaw), Amanda Thomas (Southey)

**Area 3**

Sylvia Russell (Cheam Fields), Marjorie Cole (Old Coulsdon), Chris Jones (Epsom Park)

**Area 4**

Eamon O’Flynn (Cranleigh), Barrie Emmanuel (Cranleigh), Jan Pedersen (Mytchett), Mark Jones (Knaphill), Carolyne Stevens (Knaphill)

**18 Election of Accounts Verifiers**

C Jones (SCBA Benevolent Fund)

Sylvia Russell (SCWBA Benevolent Fund)

Malcolm Wood (Bowls Surrey Verifier)

**19 Any other business**

**20 Close of Meeting**